

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, February 19, 2019
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on Tuesday, February 19, 2019, at the Municipal Building at 2412 Baltimore Pike, Hanover, PA 17331. Chairman Hartlaub called the Meeting to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Township Secretary, Miriam Clapper.

ROLL CALL: Present were Supervisors Blettner, Hartlaub, Rynearson and Staaf. Also present were, the Township Manager Marc Woerner, Township Solicitor Walter Tilley, III, Township Engineer Chris Toms and Township Secretary Miriam Clapper. Supervisor Ault was not present. A quorum was present.

ANNOUNCEMENT: Chairman Hartlaub informed those present that an executive session was held before the meeting to discuss a variety of issues.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and Mr. Jeffrey King came forward to voice his opposition to the snow removal ordinance (Quality of Life Ordinance).

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Board of Supervisors Work Session Meeting of February 7, 2019, seconded by Supervisor Rynearson. **Motion carried.**

APPROVAL OF DISBURSEMENTS: Supervisor Rynearson made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Blettner. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Township received letters from the following:

- A. Letter from Stock & Leader concerning action on a property in bankruptcy.
- B. Planning Commission Vacancy – Two letters of interest

Supervisor Blettner made a motion to accept the correspondences as listed, seconded by Supervisor Rynearson. **Motion carried.**

REC. BOARD REPORT: Kelli Reed representing the Recreation Board had nothing new to add to her submitted report but did highlight some selected items on it (copy in township file.) One item that needed board approval was a request to rent the dog park for a private event. She explained the Rec Board suggested a rental fee of \$125 for the entire day or rental of \$50 for 3 hours.

Supervisor Rynearson made a motion for a one-time rental of the dog park for a fee of \$125 for the entire day or 3 hours a fee of \$50, seconded by Supervisor Blettner. **Motion carried.**

Supervisor Blettner made a motion to accept the Recreation Board Report as submitted, seconded by Supervisor Rynearson. **Motion carried.**

SOLICITOR REPORT: Solicitor Walter Tilley had nothing new to add to his submitted report (copy on file).

Supervisor Blettner made a motion to accept the Solicitor Report as submitted, seconded by Supervisor Rynearson. **Motion carried.**

ENGINEER REPORT: Chris Toms, C. S. Davidson, had nothing new to add to his submitted report (copy on file).

Supervisor Staaf made a motion to accept the Engineer's Report as submitted, seconded by Supervisor Rynearson. **Motion carried.**

REPORTS: (Copies in Township file)

- A. Monthly Budget Review – Treasurer's Report - December 2018/January 2019
- B. Chief of Police, Monthly Activity Report – December 2018/January 2019
- C. Public Works Report – December 2018/January 2019
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – December 2018/January 2019
- E. EMA Report – December 2018/January 2019
- F. Code Enforcement Officer Report – December 2018/January 2019
- G. Utilities Supervisor's Report – December 2018/January 2019
- H. SEO Report – December 2018/January 2019

Supervisor Rynearson made a motion to accept the Reports A through H as submitted, seconded by Supervisor Blettner. **Motion carried.**

MANAGER REPORT: Manager Marc Woerner had nothing new to add to his submitted report (copy on file).

Supervisor Blettner pointed out that the Township Manager was looking for direction to purchase a necessary chipper spreader for the Public Works Department. The Township Manager then explained the need to purchase the chipper spreader for the newest dump truck.

Supervisor Staaf made a motion authorizing the purchase of a third chipper spreader, seconded by Supervisor Blettner. **Motion carried.**

Supervisor Rynearson pointed out that there were some other items within the Manager's report that the Board need to give directions on. Supervisor Rynearson then made motions on those items.

Supervisor Rynearson made a motion to hold the shredding event on June 1, 2019 seconded by Supervisor Staaf. **Motion carried.**

Supervisor Rynearson made a motion give permission to Township Manager Marc Woerner to attend a health benefit seminar March 7 and 8, in Lancaster, seconded by Supervisor Staaf. **Motion carried.**

Supervisor Rynearson made a motion to accept the Manager's Report and corrected as submitted, seconded by Supervisor Staaf. **Motion carried.**

OLD BUSINESS: Chairman Hartlaub noted that there was no old business that needed to be addressed.

NEW BUSINESS:

- A. Motion to grant the request by the West Manheim Lions Club & Pleasant Hill Vol. Fire Company to hold the Annual "Wine Tasting on the Hill" on Saturday, September 28th and Sunday, Sunday 29th

Supervisor Blettner made a motion to grant the request by the West Manheim Lions Club & Pleasant Hill Vol. Fire Company to hold the Annual "Wine Tasting on the Hill" on Saturday, September 28th and Sunday, Sunday 29th, seconded by Supervisor Rynearson. **Motion carried.**

- B. Motion to approve the date for the Shredding Event – June 1, 2019 from 9 a.m. to 12 noon

The action for the shredding date was taken under the Manager's Report.

SUBDIVISION PLANS:

- A. ALL TO BE TABLED:

Steeple Chase, 12-lot Final, review time expires 04/17/ 2019

Joshua Hill Farm, 124 - lot Preliminary, review time expires 07/17/2019

The Warner Farm, 15-lot Preliminary, review time expires 07/17/2019

Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review expires 07/17/2019

Supervisor Blettner made a motion to table to the date that is indicated Steeple Chase, 12-lot Final, review time expires 04/17/ 2019; Joshua Hill Farm, 124 - lot Preliminary, review time expires 07/17/2019; The Warner Farm, 15-lot Preliminary, review time expires 07/17/2019; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review expires 07/17/2019, seconded by Supervisor Rynearson. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

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NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, March 7, 2019 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Tuesday, March 19, 2019 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the Regular Meeting at 7:40 p.m., seconded by Supervisor Blettner. **Motion carried.**

Miriam E. Clapper, Secretary

Chairman